
Company Name: _____

Employee Name:

Only original official receipts will be accepted. All receipts must clearly indicate the date, the amount of purchase including taxes, for whom the purchase was made and what item/services was purchased.			
Date of Service dd/mmm/yyyy	Name of Claimant (your name / dependent's name)	Type of Expense (Health / Dental / Wellness)	Amount of Receipt
		Total Claims Administration	
		Fee 10%	
		Subtotal	
		5% GST on Administration	
		Fee Total	

Signature: X

DD/MMM/YYYY



Date: